

LABOR CHECK-IN AND WRISTBAND DISTRIBUTION
24-HOUR ACCESS DOOR

TARGET MOVE-IN DATES & TIMES

- SUNDAY, MAY 15 - 08h00
- MONDAY, MAY 16 - 08h00
- TUESDAY, MAY 17 - 08h00
- WEDNESDAY, MAY 18 - 08h00
- THURSDAY, MAY 19 - 08h00
- FRIDAY, MAY 20 - 08h00
- SATURDAY, MAY 21 - 08h00
Shell Scheme Exhibitors

EXHIBITOR MOVE-IN

- Check your assigned freight delivery on enclosed target schedule. Advance shipments sent to IEL/TWI will be delivered to your booth on or before your target date and time.
- Target time is per truck check-in and does not necessarily represent the time your truck will be unloaded

Important: If you are delivering display items direct to show site and are scheduling exhibit labor, make arrangements at least 4 hours after your scheduled target time.

Should you wish to change your target date, please contact Rachel Thomas at the EBACE USA office, with a written request via email to rthomas@nbaa.org

EXHIBITOR MOVE IN HOURS
0800-1700 DAILY

EXHIBITORS REQUIRING TO WORK EXTENDED HOURS (AFTER 1700) MUST SUBMIT A WRITTEN REQUEST TO RACHEL THOMAS AT rthomas@nbaa.org

PLEASE NOTE:
ALL FREIGHT TRUCKS MUST CHECK IN AT LOT P-49 BEFORE ACCESSING THE EBACE EXHIBIT HALLS ON YOUR ASSIGNED TARGET DATE. TRUCKS WILL BE GREETED BY AN IEL REPRESENTATIVE ON A FIRST COME, FIRST SERVE BASIS. ONCE PAPERWORK IS FINALIZED, IEL WILL DISPATCH EACH TRUCK AS FREIGHT DOORS BECOME AVAILABLE. ALL PERSONAL VEHICLES (POV'S) MUST CHECK IN AT LOT P-49 BEFORE ENTERING THE EXHIBIT HALL AS WELL.

EXHIBITOR MOVE-OUT

Move out for PALEXPO Exhibitors will begin at 1600 on Thursday, May 26, 2016. All exhibit materials must be completely dismantled and packed into crates and secured by 1700 on Saturday, May 28. Please note that trucks are not permitted on the roads during holidays and Sundays.

IEL (Inter ExpoLogistics) will begin returning empty containers as soon as the aisle carpeting is removed from the exhibit floor. The entire process to return empties could take approximately 8 hours (incent weather may delay this process).



Floor Plan as of 17-mai-16

EBACE SHUTTI