

INDOOR EXHIBITS



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STATIC DISPLAY



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OVERALL COORDINATION



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FREIGHT HANDLING

TWI: Tel. +41 (0) 22 761 22 94

Inter ExpoLogistics Ltd (IEL):

Location: Door 620, Hall 6

Tel. +41 (0) 22 761 22 95

Location: Gate 44/45, Hall 4

Tel. +41 (0) 22 761 22 92

CUSTOMS: Freight, handling, transport, customs, Palexpo Regulations, Article 4.2. ATA Carnet or other document to be registered at the Palexpo customs office or with IEL.

STATIC DISPLAY SHUTTLE BUS SCHEDULE

	Exhibitors/Press	Attendees
Mon., 20 May	07:00 – 19:00*	NO ACCESS
Tue., 21 May	07:00 – 19:00*	10:00 – 18:00*
Wed., 22 May	07:00 – 19:00*	09:00 – 18:00*
Thur., 23 May	07:00 – 15:00	09:00 – 14:00*

**Final bus from Hall 7 to– static area departs 15 minutes prior to posted end time.*

EXHIBITOR SERVICE DESK

Located in Hall 5

Thursday 16 May 12:00 – 17:00

Friday 17 May - Sunday 19 May 08:00 – 17:00

Monday 20 May 08:00 – 19:00

Tuesday 21 May - Thursday 23 May 08:00 – 18:00

Representatives from the following groups will be available:

- Palexpo
- Freeman
- Green Me 5, florist
- IEL / TWI (located in container outside door 620)

IMPORTANT NOTE: Claims are not accepted after the end of the show.

For OT Swiss Concierge + Limo Service please call or email the contact information below:

Tel: +41-78-643-7221

Email: concierge@otswiss.com

FIRST AID/LOST & FOUND/BAG CHECK

First Aid: Located in Hall 5

Accident/Fire/Theft: +41 (0) 22 761 13 18

Note: Fire-fighting equipment must be accessible at all times.

Lost & Found: Palexpo counter at the Exhibitor Service Desk, Hall 5

Bag Check: Located next to Hall 2 entrance; Secretariat 1; CHF 3/piece

Hours: Monday 20 May 9:00-17:00; Tuesday 21 May 8:30-18:00;

Wednesday 22 8:30-18:00; Thursday 23 8:30-16:00

IMPORTANT NOTICE: Protect your belongings. Exhibitors are responsible for their own goods.

- Don't leave valuables unattended during move in or move out.
- Valuables should be secured with lock and key.
- Additional stand security may be ordered from Securitas,
- +41 (0) 22 761 16 81, E-mail: services.speciaux@securitas.ch