



21-23 MAY 2019 | GENEVA



Inter ExpoLogistics Ltd. (IEL) is the exclusive on-site freight handling contractor for EBACE 2019

IEL will be the only freight handling contractor allowed on site to work at EBACE 2019. Please make sure that your subcontractors are duly informed about this situation.

SHIPPING INSTRUCTIONS

Shipping addresses / Deadlines

Please note that the official **move in date** for **EBACE '19** at Palexpo begins on **Tuesday May 14th 2019** and will be on a targeted date basis. Exhibitors and stand builders must enquire what move in date has been allocated to their stand.

By Airfreight

Goods to reach GVA Airport **no later than Thursday May 16th 2019** addressed to :

Inter ExpoLogistics Ltd.

PALEXPO

CH-1218 Grand-Saconnex, Geneva, Switzerland

Attn. Mr. Manuel Mazzini – for **EBACE '19**

Notify : Exhibitor's name / booth number

Please note that freight received at GENEVA (GVA) AIRPORT before **Saturday May 11th 2019** will be subject to additional airport storage charges.

By truck

Goods to reach PALEXPO **no later than Saturday May 18th 2019** addressed to :

Inter ExpoLogistics Ltd.

PALEXPO

30 route François Peyrot

CH-1218 Grand-Saconnex, Geneva, Switzerland

Attn. Mr. Manuel Mazzini

Notify : **EBACE '19** - Exhibitor's name / booth number

Customs office : PALEXPO GENEVA (CH 006521)

By sea

Please contact **Inter ExpoLogistics Ltd.** for Shipping Instructions. Goods must reach the port of Rotterdam or Antwerp **no later than 14 working days prior to requested delivery date to stand.**

**Courier Service
(UPS, DHL, FEDEX,
TNT, etc.)**

Please be aware that Courier Companies are not in a position to deliver goods directly to your stand at **PALEXPO**. They will only deliver to Geneva airport or PALEXPO door. You must therefore expect service charges for eventual Customs Clearance, Handling and Delivery to stand. This is also applicable to shipments to be delivered to the **Publication Bins area**. Please refer to EBACE tariff.

Full details of your on site representative, including name and phone number must be clearly stated on courier documents.

For your info, Courier Companies do not accept to handle Temporary Import Customs Clearance (TIB - Return to origin after the show).

Please address your express courier shipments to :

Inter ExpoLogistics Ltd.

30 route François Peyrot
CH-1218 Grand Saconnex / Switzerland (Ph +41 22 798 1328)

**For : EBACE '18 – Exhibitor's name – Booth number –
On site representative's name and phone number**

Inter ExpoLogistics Ltd will take care of permanent or temporary Swiss Import Customs Clearance. Delivery to stand will happen when required by your on site representative. Inter ExpoLogistics' handling and clearance charges will be invoiced to your company. Please make sure that shipments to be imported permanently into Switzerland (no return to origin) are sent "Delivery Duty Paid **DDP**". All charges including any Duties & Taxes to be charged to the shipper.

Please note that all courier shipments arriving at Palexpo under bond are subject to additional bond charges from the courier company. Inter ExpoLogistics will invoice these charges to the shipper, please refer to EBACE tariff.

Courier shipments directly addressed to the stand could face routing problems or may be delayed.

Insurance

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including move-in and dismantling periods).

Inter ExpoLogistics Ltd. Tel. +41 22 798 1328 - Fax +41 22 798 1387

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General

All transactions undertaken by **Inter ExpoLogistics Ltd.** are carried out under the “General Conditions” of the Swiss Freight Forwarding and Logistics Association (CG SPEDLOGSWISS) latest versions. Place of jurisdiction is Geneva. (Copy of GC are available on request).

All goods are placed at the stand at the exhibitors’ risk even in the absence of himself or the exhibitors’ representatives.

