



STAND REGULATION VISUALS

Exhibit Stand Rules/Specifications:

EBACE Exhibitors and EACs are reminded to review the following booth visuals and read in detail the stand rules located in the Exhibitor Service Kit to ensure their booth is in compliance with show rules. Special attention should be paid to the following:

Including but not limited to:

- Target move-in schedule
- Marshalling yard and POVs (personally-operated vehicles)
- Access for those exhibitors setting up their own stands
- Set-up times
- Advance shipping vs. shipping to show site
- Material handling
- Exclusive service providers
- Hanging sign and light restrictions
- Flooring requirements
- Set-up regulations

NEW for 2020:

All exhibitors in all stand types, including shell-scheme space, must submit complete stand drawings for approval by **20 March 2020**. [Click here for more information regarding Stand Configuration Rules.](#)

Please Note: Only exhibitors with double-deck structures or rigging, regardless of size, must submit copies of sealed and scaled floor plans, with front and side elevations to EBACE management and Palexpo.

Please review the following visuals and read in detail the stand rules located in our Exhibitor Service Kit.

EBACE2020 Live Floor Plan

Submit Your Stand Drawing/Hanging Sign Request Here

***Deadline: March 20, 2020**

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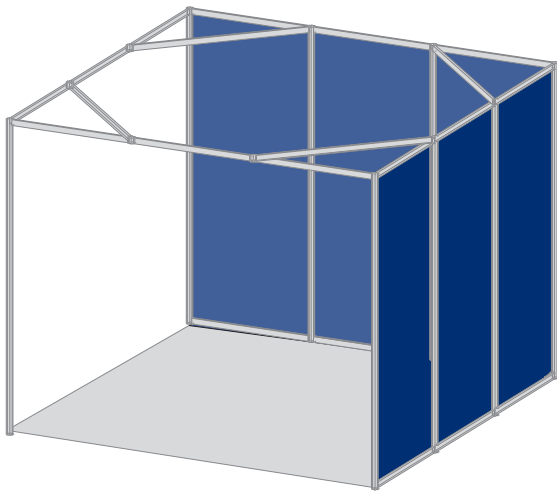
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Inline Stands - Shell Scheme Space

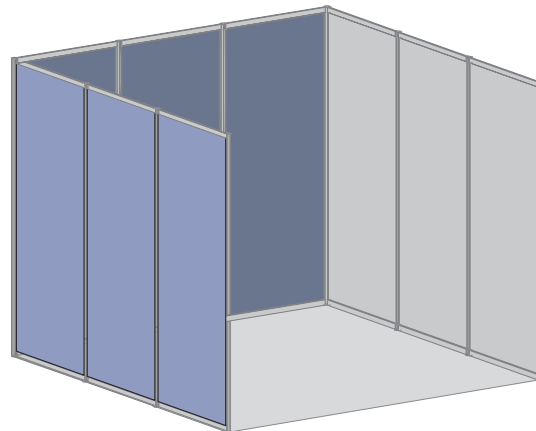
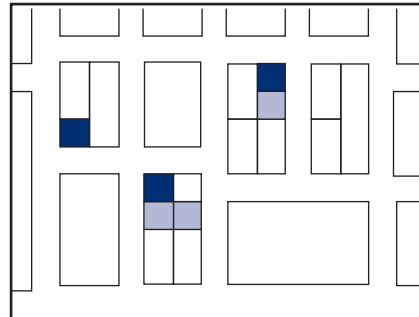
Shell scheme inline stands contain one or more 3m-by-3m units in a straight line with stands on either side and/or behind its back wall.

- **Maximum height restriction is 2.5m (8 ft).**
- Solid white back wall and side wall panels, 2.5 m (8 ft.) high.
- Company header permitted, 3.05 m (10 ft.) high.
- Hanging signs are not permitted. All stand elements must be ground supported.
- White metal crossbars to affix fascia name board and/or spotlights (*when purchased separately by exhibitor).
- Exhibitors must provide flooring for the entirety of their stand space.



Corner Shell Scheme Unit

FLOOR PLAN VIEW EXAMPLE:



Interior Shell Scheme Unit

Inline Stands – Raw Space

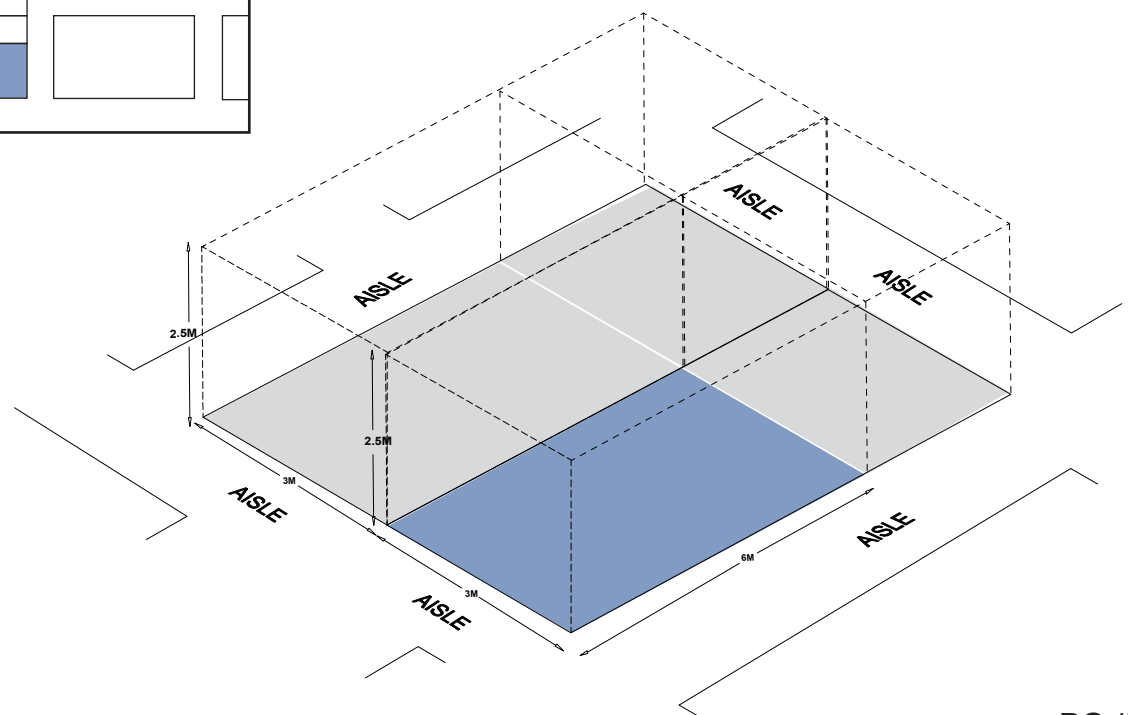
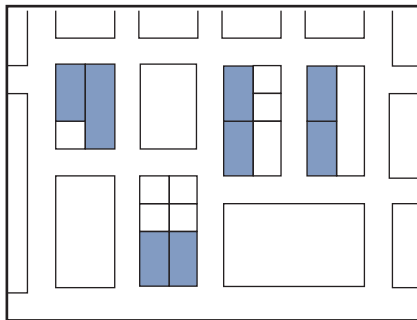
Inline raw space exhibits are perfect for exhibitors who are building custom stands and have their own wall structures. Inline raw space is defined as a narrow stand space comprised of one or more 3m-by-3m units in a straight line.

- Maximum height restriction for ground-supported exhibit material is 2.5m. (8 ft); company name header to 3.05 m (10 ft).
 - **Hanging signs are not permitted. All stand elements must be ground supported.**
 - Inline raw exhibit spaces do not have shell-scheme hard walls.
 - Inline raw space exhibitors may have shell-scheme stands next to and/or behind them.
 - Inline raw exhibit spaces may not have hanging signs, lighting trusses, materials or components above stand spaces.
 - All ground-supported exhibit materials will be permitted to a maximum height of 2.5m (8 ft.).
 - **All walls (including backwalls) must be finished.**
 - No identification of any kind is allowed on a back wall that adjoins another exhibitor. This includes company logos.
 - Exhibitors are required to provide flooring for the entirety of their stand space.
 - Stand drawings must be submitted and approved by show management.
- Note: Exhibitors' stand drawings that are submitted without all required elements will not be reviewed until the drawings include all required elements.**

- **Raw Exhibit Submissions Must Include:**

- Event name: EBACE2020
- Stand number
- Surrounding stand numbers and aisle numbers, showing orientation of which way the stand will be positioned, labeling front of stand
- Rendering
- Technical drawing with all dimensions, including height and lengths of walls.

FLOOR PLAN VIEW EXAMPLE:

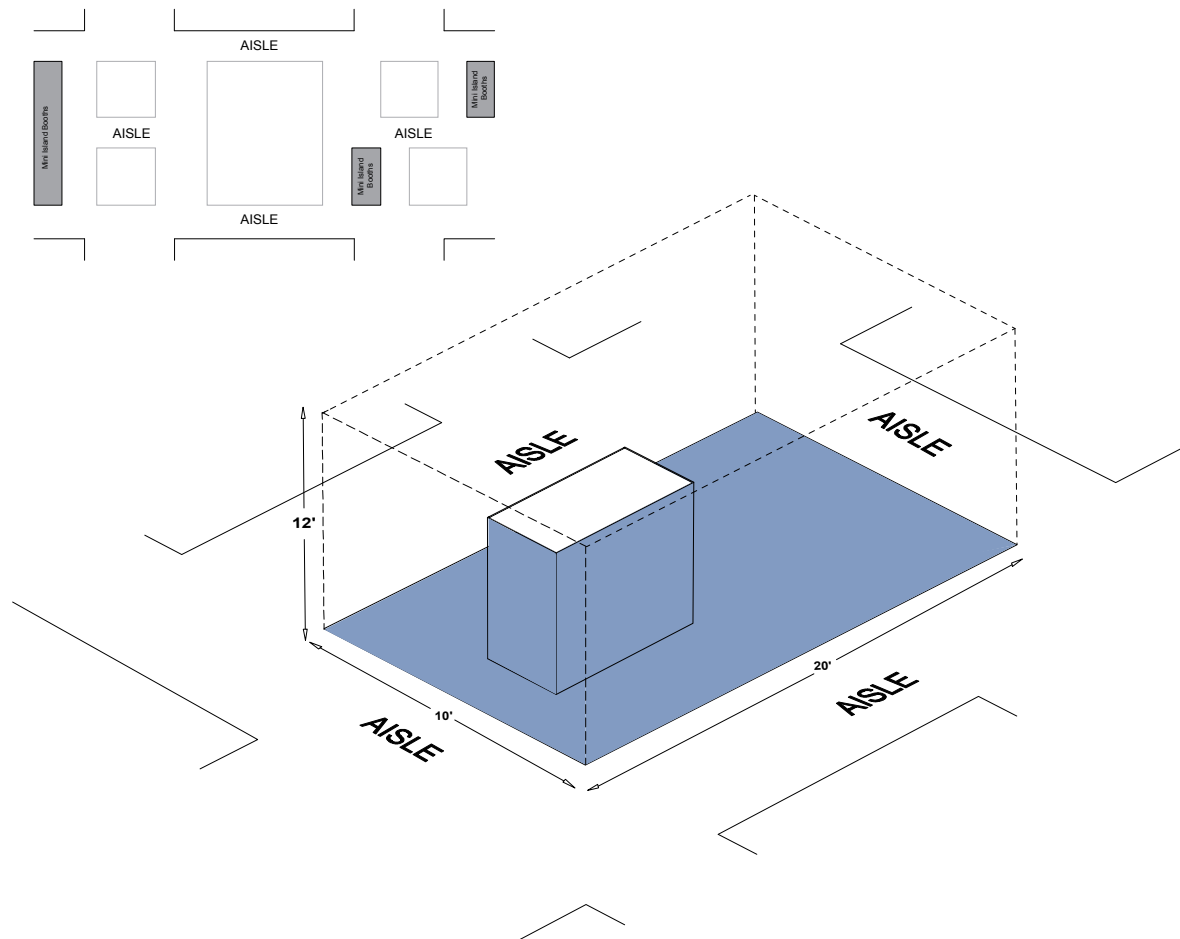


Mini Island Booth

A Mini Island booth is a narrow island type stand comprised of one or more 3m-by-3m stands.

- Exhibitors are required to provide flooring for the entirety of their booth space.
- Hanging signs are **NOT** permitted.
- **All back walls and side walls must be finished.**
- Mini Island Booth must be accessible from all 4 sides.
- Max height = 3.6m (12 ft).
- Stand drawings must be submitted in advance for approval.
- **Note: Exhibitors' stand drawings that are submitted without all required elements will not be reviewed until the drawings include all required elements.**

FLOOR PLAN VIEW EXAMPLE:

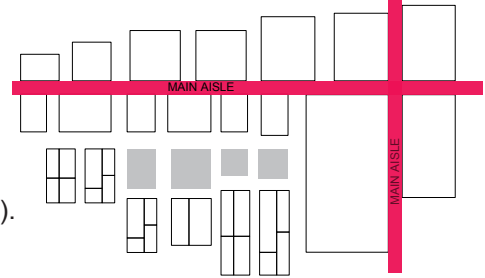


Main Aisle Island Stand

A stand that is surrounded by aisles on all four sides and is located on red aisles on the floor plan.

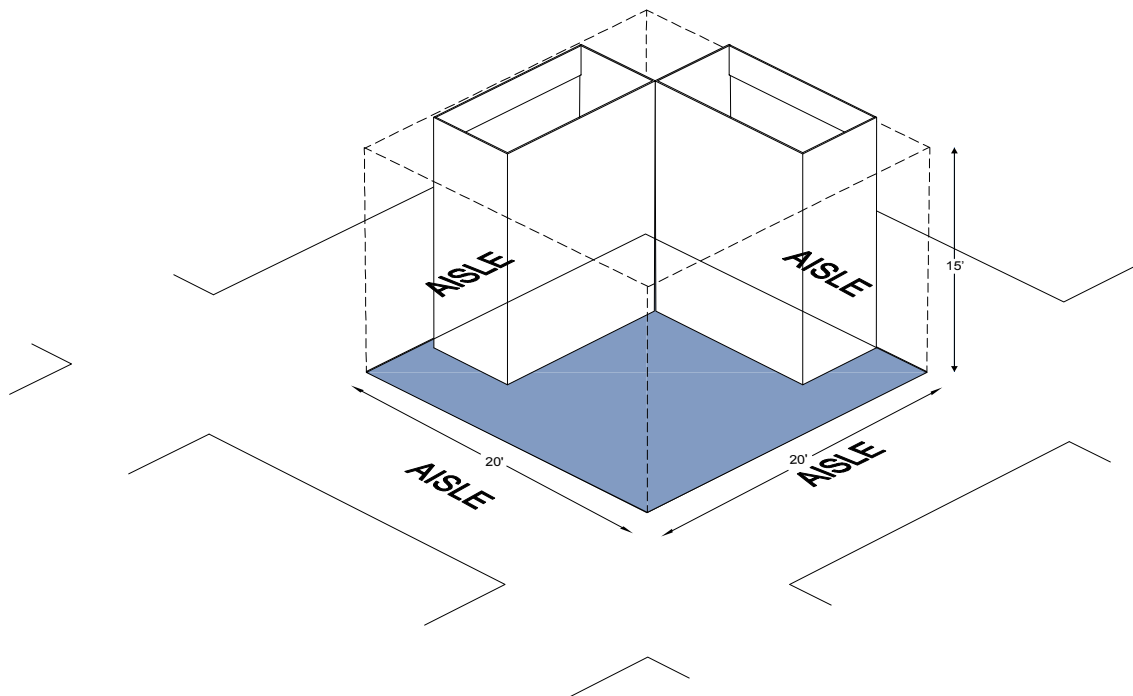
- Maximum Height Restrictions: 4.6m (15ft.).
***NO EXCEPTIONS**
- Hanging signs are NOT permitted.
- **All back walls and side walls must be finished.**
- May have no more than 50% hard walls regardless of size.
NOTE: Glass counts as a hard wall.
- Maximum of 4 support cables (must be pre-approved by NBAA).
- Stand drawing must be submitted in advance for approval.
- If rigging is needed for install only, it must be noted on stand drawing submission and obtain prior approval from NBAA.
- **Note: Exhibitors' stand drawings that are submitted without all required elements will not be reviewed until the drawings include all required elements.**

FLOOR PLAN VIEW EXAMPLE



Lighting trusses are allowed provided they do not exceed 9.1m (30 ft.) in height.

- Lights must be directed to the interior boundaries of the stand.
- Bulbs: Halogen, LED.
- Lamps: strobe, gobo flashing, rotating, and other lighting effects must not interfere with neighboring stands.

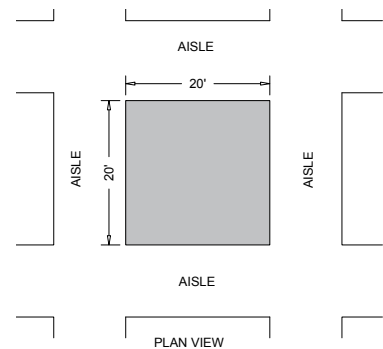


Non-Main Aisle Island Stand

A stand that is surrounded by aisles on all four sides and is not located on designated main aisle.

- Maximum height restrictions: **180 sqm and over = 4.6m (15 ft.)**
Less than 180 sqm = 6.1m (20 ft.)
- **Hanging signs are NOT permitted.**
- **All back walls and side walls must be finished.**
- May have no more than 50% hard walls regardless of size.
NOTE: Glass counts as a hard wall.
- Maximum of 4 support cables (must be pre - approved by NBAA).
- If rigging is needed for install only, please note this on stand drawing submission and obtain prior approval from NBAA.
- Stand drawing must be submitted in advance for approval.
- **Double Deck Submissions Must Include:**
 - Maximum number of occupants allowed.
 - Structural engineer's stamp certifying that the platform can bear the maximum occupant load.
 - Drawings for tents, awnings and canopies should include detailed plans showing size,height, location, anchoring areas and certification that the material is flame retardant.

FLOOR PLAN VIEW EXAMPLE:



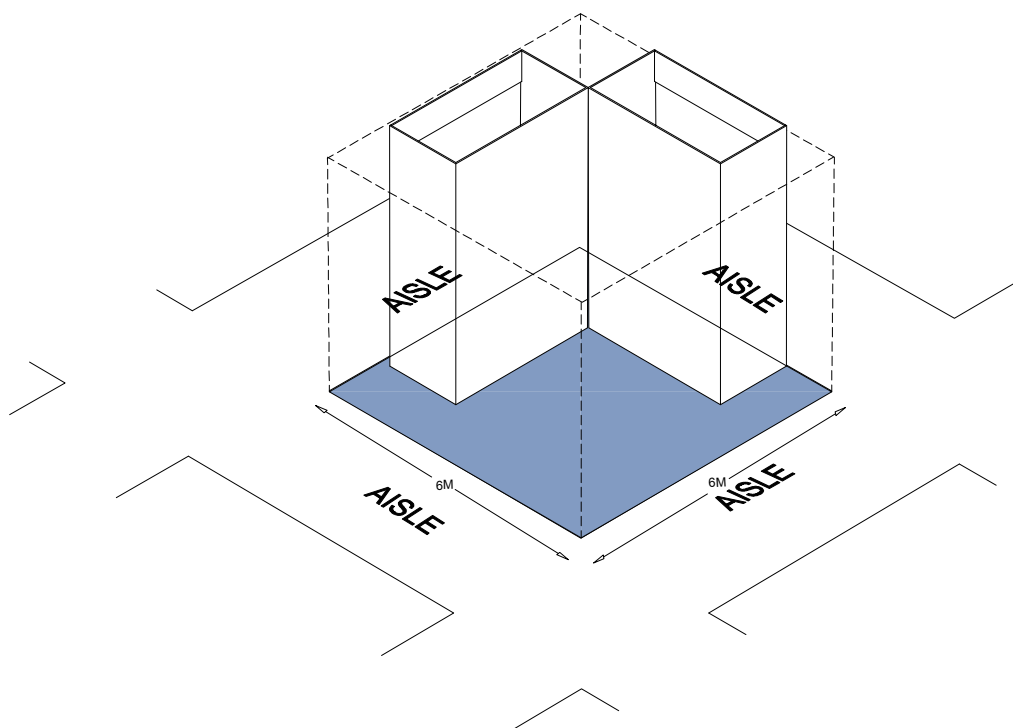
Note: Exhibitors' stand drawings that are submitted without all required elements will not be reviewed until the drawings include all required elements.

Only exhibitors with double-deck structures or rigging, regardless of size, **must** submit a copy of a sealed and scaled floor plan, with front and side elevations to EBACE Management and to: Claudine Fischer,
Email: claudine.fischer@palexpo.ch, Tel: + 41 (0) 22761 11 43



Lighting trusses are allowed provided they do not exceed 9.1m (30 ft.) in height.

- Lights must be directed to the inter boundaries of the stand space.
- Bulbs: Halogen, LED.
- Lamps: strobe, gobo flashing, rotating, and other lighting effects must not interfere with neighboring stands.



Non-perimeter Peninsula Stands

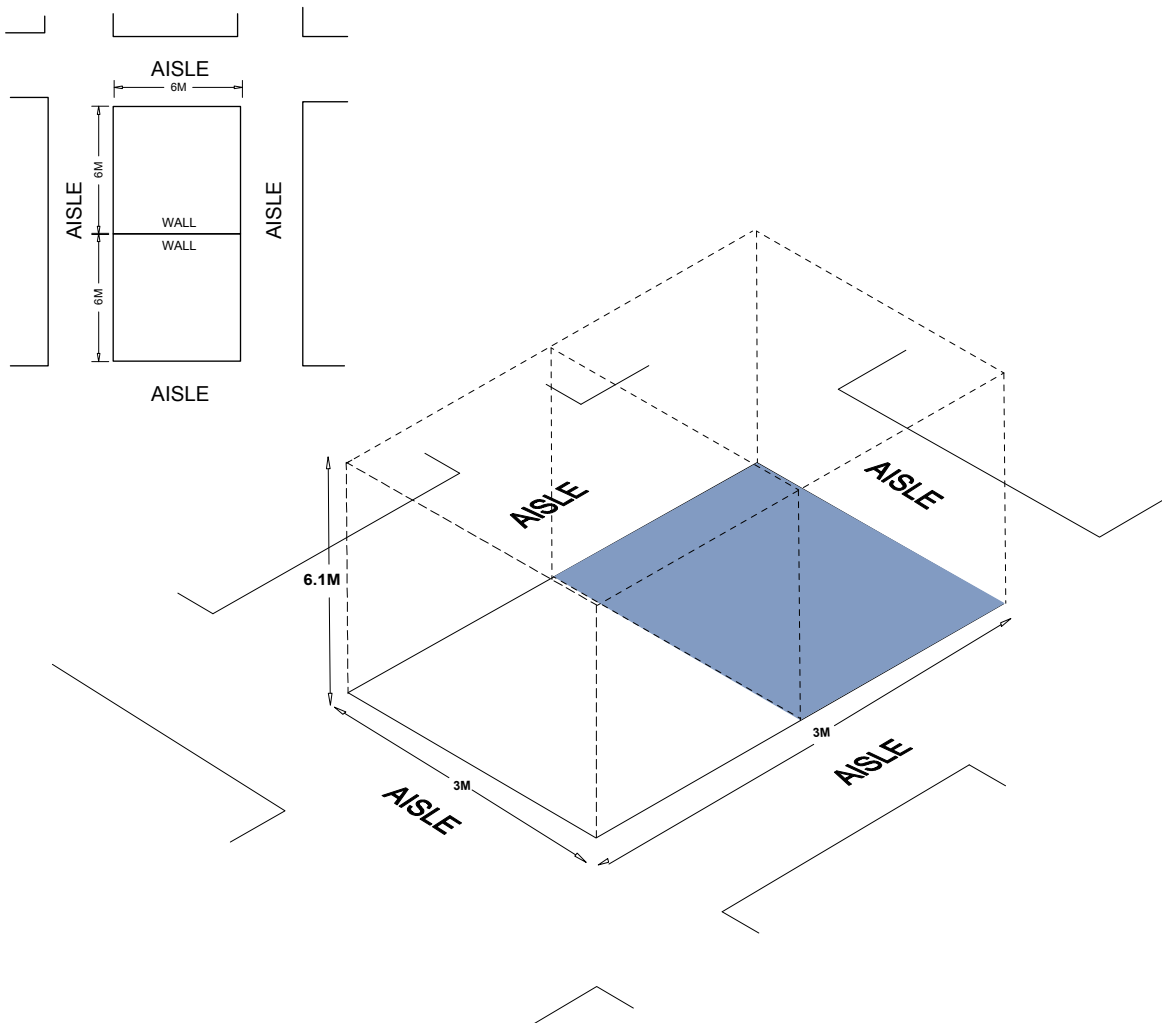
A non-perimeter peninsula stand is a stand that is a minimum of a 6m-by-6m and is positioned back-to-back with an adjacent exhibitor.

- Maximum Height Restrictions: **Non Main aisle = 6.1m (20 ft.)**

Main aisle = 4.6m (15 ft.)

- Hanging signs are NOT permitted with the exception of lighting truss.
- May have no more than 50% hard walls regardless of size.
NOTE: Glass counts as a hard wall.
- **All back walls and side walls must be finished.**
- **Note:** 3m-by-6m peninsula stands do not exist at EBACE events as end cap stands are not permitted.
- Stand drawings must be submitted in advance for approval.
- Back walls and side walls that are visible to neighboring exhibitors must be finished.
- **Note: Exhibitors' stand drawings that are submitted without all required elements will not be reviewed until the drawings include all required elements.**

FLOOR PLAN VIEW EXAMPLE:



Perimeter Island Stand

A perimeter island stand is located around the perimeter of the exhibit hall.

- Maximum height = 9.1m (30 ft.).
- **NOTE:** Multilevel or Covered stands require additional approvals from the Convention Center and/or Fire Marshal.
- Only perimeter stand locations are allowed to rig/hang signs from the ceiling.
(These locations are highlighted in GREEN on floor plan).
- **Back walls and side walls that are visible to neighboring exhibitors must be finished.**
- Stand drawings must be submitted in advance for approval.
- **Double Deck Submissions Must Include:**
 - Maximum number of occupants allowed.
 - Structural engineer's stamp certifying that the platform can bear the maximum occupant load.
 - Drawings for tents, awnings and canopies should include detailed plans showing size, height, location, anchoring areas and certification that the material is flame retardant.

Note: Exhibitors' stand drawings that are submitted without all required elements will not be reviewed until the drawings include all required elements.

Only exhibitors with double-deck structures or rigging, regardless of size, must submit a copy of a sealed and scaled floor plan, with front and side elevations to EBACE Management and to: Claudine Fischer, Email: claudine.fischer@palexpo.ch, Tel: + 41 (0) 22761 11 43

FLOOR PLAN VIEW EXAMPLE:

