

EBACE
23-25 MAY 2022 | GENEVA

ExpoLog
GENEVA



ExpoLog Geneva SA is the exclusive on-site freight handling contractor for EBACE 2022

ExpoLog Geneva will be the only freight handling contractor allowed on site to work at EBACE 2022. Please make sure that your subcontractors are duly informed about this situation.

SHIPPING INSTRUCTIONS

Shipping addresses / Deadlines

Please note that the official **move in** for **EBACE '22** at Palexpo begins on **Monday May 16th 2022** and is based on a targeted move in date system. Exhibitors and stand builders must enquire what move in date has been allocated to their stand.

By Airfreight

Goods to reach **GVA Airport no later than Wednesday May 18th 2022** addressed to :

ExpoLog Geneva SA

PALEXPO

CH-1218 Grand-Saconnex, Geneva, Switzerland

Attn. Mr. Roberto Fumani – for **EBACE '22**

Notify : Exhibitor's name / booth number

Please note that freight received at GENEVA (GVA) AIRPORT before **Monday May 16th 2022** will be subject to additional airport storage charges.

By truck

Goods to reach PALEXPO **no later than Friday May 20th 2022** addressed to :

ExpoLog Geneva SA

PALEXPO

30 route François Peyrot

CH-1218 Grand-Saconnex, Geneva, Switzerland

Attn. Mr. Roberto Fumani

Notify : **EBACE '22** - Exhibitor's name / booth number

Customs office / NCTS code : PALEXPO GENEVA (CH 006521)

NEW - MANDATORY

To allow access to Palexpo's logistics area, all vehicles must pre-register on ExpoLog Geneva's on line time slot booking platform. Access to the booking system via www.expolog-geneva.ch
Booking for EBACE 2022 will go live from April 15th 2022.

By sea

Please contact **ExpoLog Geneva SA** for Shipping Instructions. Goods must reach the port of Rotterdam or Antwerp **no later than 14 working days prior to requested delivery date to stand.**

Courier Service (UPS, DHL, FEDEX, TNT, etc.)

Please be aware that Courier Companies are not in a position to deliver goods directly to your stand at **PALEXPO**. They will only deliver to Geneva airport or PALEXPO door. You must therefore expect service charges for eventual Customs Clearance, Handling and Delivery to stand. This is also applicable to shipments to be delivered to the **Publication Bins area**. Please refer to EBACE tariff.

Full details of your on site representative, including name and phone number must be clearly stated on courier documents.

For your info, Courier Companies do not accept to handle Temporary Import Customs Clearance (TIB - Return to origin after the show).

Please address your express courier shipments to :

ExpoLog Geneva SA

30 route François Peyrot

CH-1218 Grand Saconnex / Switzerland (Ph +41 22 798 1301)

**For : EBACE '22 – Exhibitor's name – Booth number –
On site representative's name and phone number**

ExpoLog Geneva SA will take care of permanent or temporary Swiss Import Customs Clearance. Delivery to stand will happen when required by your on site representative. ExpoLog Geneva' handling and clearance charges will be invoiced to your company. Please make sure that shipments to be imported permanently into Switzerland (no return to origin) are sent "Delivery Duty Paid **DDP**". All charges including any Duties & Taxes to be charged to the shipper.

Please note that all courier shipments arriving at Palexpo under bond are subject to additional bond charges from the courier company. ExpoLog Geneva will invoice these charges to the shipper, please refer to EBACE tariff.

Courier shipments directly addressed to the stand could face routing problems or may be delayed.

Insurance

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including move-in and dismantling periods).

ExpoLog Geneva SA Tel. +41 22 798 1301
www.expolog-geneva.ch

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General

All transactions undertaken by **ExpoLog Geneva SA** are carried out under the "General Conditions" of the Swiss Freight Forwarding and Logistics Association (CG SPEDLOGSWISS) latest versions. Place of jurisdiction is Geneva. (Copy of GC are available on request).

All goods are placed at the stand at the exhibitors' risk even in the absence of himself or the exhibitors' representatives.



