



## EBACE2022

### IMPORTANT INFORMATION FOR EXHIBITORS

**PLEASE SHARE THIS NOTICE WITH YOUR STAND BUILDERS & PROVIDERS**

#### VEHICLE REGISTRATION AT PALEXPO GENEVA

Due to the new vehicle registration rules in force at Palexpo, every vehicle wishing to access the venue's unloading/loading gates must be registered before its arrival on-site.

This registration must be done on the ExpoLog time slot booking platform, opened from April 15<sup>th</sup>, 2022. A BOOKING tab link will be accessible from the ExpoLog website:

[www.expolog-geneva.ch](http://www.expolog-geneva.ch)

**PLEASE NOTE THAT THE PLATFORM ONLY CONCERNS VEHICLE'S REGISTRATION FOR ANY OTHER SERVICES, PLEASE CONTACT [info@expolog-geneva.ch](mailto:info@expolog-geneva.ch)**

#### ONLINE BOOKING

STEP 1: Log on to the platform & sign up to get your user ID

STEP 2: Log in & place your vehicle booking orders

STEP 3: Once an order is confirmed, a vehicle PASS is available in your customer area

**WARNING:** Orders are amendable online but every confirmed order is due and non-refundable. Unpaid confirmed orders will be cancelled by ExpoLog

Registration fee: CHF 75.- / per every vehicle time slot booking

Vehicle arriving at the Truck Terminal without any online booking: CHF 130.-

This late booking fee is payable by credit card at the P-49 ExpoLog office container

#### ON-SITE

STEP 1: Mandatory check-in at the Expolog office container located at P-49

STEP 2: Check out, departure from P-49 truck terminal & access to the handling Gate according to the vehicle booking

STEP 3: Handling, departure with NO POSSIBLE RETURN TO THE P-49 TRUCK TERMINAL (Allowed on Sunday, bank holiday and during the week after 9.00 PM)

**IT IS STRICTLY FORBIDDEN TO UNHOOK TRAILERS INSIDE THE P-49 TRUCK TERMINAL AT ANY TIME**